

Monday	Tuesday	Wednesday	Thursday	Friday
<p>Resume Writing Learn techniques and tips on how to create a powerful portfolio including resumes, cover letters, and references.</p>	<p>Interviewing Skills: Learn how to sell yourself with an employer, body language, Do's and Don'ts!</p>	<p>1</p>	<p>2</p>	<p>3 Work Success Orientation: 2 to 4 week job intensive program (40 hrs. /week) to find Full-time career! DWS is your work space to be 100% focused and get extra help to build portfolio, network and find employment! Call Sandra for info & sign up today! 435-695-2642 9A-10A Orientation</p>
<p>6</p>	<p>7 Interviewing Skills 9:00 to 11:30 am Resume Writing 1:00 to 3:30 pm</p>	<p>8 Assertive Communication: 2 part workshop to learn how to be more assertive in your everyday life at work and in personal relationships. Expressing yourself, conflict resolution, negotiation, how to say "NO" and feel good about it! Much more...9A-1P, Part 1</p>	<p>9 Assertive Communication: 2 part workshop to learn how to be more assertive in your everyday life at work and in personal relationships. Expressing yourself, conflict resolution, negotiation, how to say "NO" and feel good about it! Much more...9A-1P Part 2</p>	<p>10 Work Success Orientation 9:00 to 10:00 am</p>
<p>13</p>	<p>14</p>	<p>15:</p>	<p>16</p>	<p>17 Work Success Orientation 9:00 to 10:00 am</p>
<p>20</p>	<p>21 Resume Writing 9:00 to 11:30 am Interviewing Skills 1:00 to 3:30 pm</p>	<p>22</p>	<p>23</p>	<p>24 Work Success Orientation 9:00 to 10:00 am</p>
<p>27</p>	<p>28</p>	<p>29</p>	<p>30</p>	<p>31 Work Success Orientation 9:00 to 10:00 am</p>